

Niagara County Brownfield Development Corporation

MEETING MINUTES

Niagara County Brownfield Development Corporation

Wednesday, October 24, 2022

Samuel M. Ferraro Center for Economic Development Center

Members Present: Richard Updegrove (Vice Chairman), Michael Casale (Secretary)

Members Absent: Robert Restaino (Chairman)

Others Present: R. Thomas Burgasser, Amy Fisk, Scott Hapeman, Jacqueline Minicucci

- 1.0 The meeting was called to order at 2:47 p.m. by Vice Chairman Updegrove.
- 2.0 Roll was called. Board members present were Vice Chairman Richard Updegrove and Secretary Michael Casale.
- 3.0 The minutes of the July 26, 2022 Board of Directors meeting were motioned for approval by Mr. Updegrove and seconded by Mr. Casale. Unanimous. Carried.

ACTION ITEMS

- 4.0 Ms. Fisk reviewed the project located at 5627 Niagara Falls Boulevard in the City of Niagara Falls. The 1.4 acre vacant parcel was acquired by the City through tax foreclosure. Niagara County used brownfield grant funds to conduct Phase I & II Environmental Site Assessments and underground storage tank removal but soil contamination and asbestos in the building require remediation. The City is working with NYS on reusing the site for a job training facility.
- 5.0 A motion for approval of Resolution NCBDC-102022-01 authorizing a \$125,000 Subgrant to the City of Niagara Falls for remediation at 5627 Niagara Falls Boulevard in Niagara Falls was made by Mr. Casale and seconded by Mr. Updegrove. Unanimous. Carried.
- 6.0 Ms. Fisk requested the board approve issuance of a RFP to obtain a consultant to perform environmental project oversight on an as needed basis per grant requirements. A motion to issue an RFP for a Qualified Environmental Professional Consultant was made by Mr. Updegrove and seconded by Mr. Casale. Unanimous. Carried.
- 7.0 Ms. Fisk requested the board approve issuance of a RFP to obtain a consultant to perform Davis Bacon compliance reporting per grant requirements and future audit services. A motion to issue an RFP for Davis Bacon compliance services and future audit services was made by Mr. Casale and seconded by Mr. Updegrove. Unanimous. Carried.

NEW BUSINESS

- 8.0 Ms. Fisk updated the board on the following projects:

- a) 1501 College Ave, Niagara Falls – Only two loan payments remain. Work is ongoing to find a suitable development for the remediated site.
- b.) 600 River Road, North Tonawanda – The owner expressed an interest in paying off their brownfields loan as part of a refinancing process.
- c.) Ms. Fisk reviewed possible projects that could utilize RLF funds. 50% of the funds need to be used for loans per EPA requirements.

ATTORNEY BUSINESS – None

9.0 Next Meeting – TBA

10.0 Motion to adjourn the meeting at 3:18 pm was made by Mr. Casale and seconded by Mr. Updegrove. Unanimous. Carried.

Respectfully submitted,

Jacquiline P. Minicucci
Recording Secretary