Niagara County Brownfield Development Corporation

MEETING MINUTES
Niagara County Brownfield Development Corporation
6311 Inducon Corporate Drive Ste. #1 Sanborn NY 14132
Wednesday, July 29, 2026, 10:30 a.m.

Members Present: Andrea Klyczek (Secretary), Robert Restaino (Chairman) via Webex, Richard Updegrove (Vice Chairman)

Members Absent: None

Others Present: Amy Schifferli, Margit Denning, Scott Hapeman via Webex, R. Thomas Burgasser via Webex

1.0 The meeting was called to order at 10:30 a.m. by Chairman Restaino.

2.0 Roll was called. Board members present were Chairman Restaino, Secretary Andrea Klyczek, and Vice Chairman Updegrove.

3.0 The minutes of the March 4, 2026 meeting were motioned for approval by Mr. Updegrove and seconded by Ms. Klyczek.

ACTION ITEMS

4.0 Ms. Schifferli notified the Board that the County received an additional $1,000,000 grant from EPA for the RLF program.

5.0 Review and adoption of the 2027 budget for PARIS. Ms. Schifferli explained the budget projections. Rental and Financial Income is interest received on outstanding loans. The Federal Subsidies and Revenues is the amount we receive from EPA. Professional Services Contracts includes legal, audit, financial management, Ms. Schifferli's time to run the program, and corporation insurance. A motion to accept the 2027 budget was made by Mr. Updegrove and seconded by Ms. Klyczek. A vote for approval was conducted. Approved 3-0.

6.0 Project Updates – A. Schifferli

6.1 2020 River Road, Wheatfield - Ms. Schifferli explained the project is moving forward. A public meeting was held at the end of May to talk about the alternative options for remediation as required by the EPA. Public comments were addressed. The report was sent to EPA and approved. Ms. Schifferli is working on a Request for Proposals to hire a remediation engineering firm. An application has been submitted to NYS DOS requesting $625,000 for habitat restoration and managing invasive species. An LWRP grant application is being submitted for park development. An application to the Niagara River Greenway was submitted for additional park improvements.

6.2 235 River Road, North Tonawanda – Remediation will be starting soon. The developer is working with DEC on the remediation workplan. Demolition is anticipated to begin in the Fall.

6.3 445 Tremont Street, North Tonawanda – People Inc. is in the process of securing project funding. Once funding is in place and the property is purchased, subgrant documents can be signed.

6.4 5222 Lockport-Junction Road – No new updates.

6.5 A new loan application is being evaluated for eligibility.

7.0 Attorney Business – None

8.0 The next meeting date is to be determined.

9.0 A motion to adjourn the meeting at 10:48 a.m. was made by Mr. Updegrove and seconded by Ms. Klyczek.

Respectfully submitted,

Margit Denning

Margit Denning, Recording Secretary